

St Mary of the Immaculate Conception
Parent Club Meeting Notes
April 2, 2014

8:15 am - Opening Prayer

Reports & Updates:

Parent's Club – Announce 2014/15 Parents Club President Co-Chairs

Parents club has found two volunteers willing to take on this role next year. Jen Millette and Lynne Kenny have graciously accepted the role of Co-Presidents for 2014/15. Teresa and Kshama will help out and be involved in the beginning of the year to assist with the transition.

Advisory Board Information – Christine Olinger

Christine has served as the Advisory Board president and has been a member for 5 years. There are openings on the board for next year and Christine wanted to start asking the group at Parents Club since they are all so involved in the school and it is ideal to have more people serve on the Board who are around during day. The Advisory Board meets once a month in the evenings. Members serve in a consultative way for the principal and pastor and represent the school. The Board has committees that help the school and give a parental perspective when needed on issues.

Please consider using your talents on the Advisory Board. Feel free to contact Christine, Kshama or Teresa with questions. There is a Candidate Profile form online to complete if you are interested in joining. Submission deadline is April 15th.

WCEA/WASC Review – Jo Bridges & Mrs. Edwards

The week went great and the WASC attendees were very appreciative for all that we did for them. We received a great feeling from the attendees and made a wonderful connection with them. We know they felt the same way and the visit really showed how our school community supports each other. Thank you to everyone who helped and especially to Jo for all of her efforts.

Lenten Dinner – Linda Mertes & Kate Kragen

Linda and Kate co-coordinated the dinner again this year. It went very well and they used volunteer spot and loved it. They were also very happy with the junior high helpers who were very polite and helpful. They didn't get as many attendees as they hoped so there were a lot of leftovers. Tickets are not entirely presold so you have to cook for a lot of people; however, the leftover food was donated. Linda and Kate have agreed to coordinate the Lenten Dinner again next year.

Father/Daughter Dance – Jaime Stewart

The dance went well this year and hit record breaking numbers: 203 people rsvp'd and 199 attended. This is a breakeven event and takes a lot of effort and funds to put it on. The admission price is in line with the expenses. The dads loved the sports theme. Photos will be delivered via the Wednesday envelope soon. Jaime has agreed to lead this event again next year.

Mother/Son Bingo – N.Brightman, J.Mazeffa & S.Doll

Bingo night went well. There was a good turn out with 143 RSVPs. Everyone had fun and seemed to have enjoyed the LCR game with the 8th graders. This kept the kids entertained before bingo began and kept them from running around. The Bingo games seemed a little long to some, but overall the kids seemed to like it. Many missed the photo booth this year. Next year we need to add on the rsvp form that no refunds will be given after a certain date. Richard Domanski will continue to emcee. Nancy will not be leading the event next year. Joselina Mazeffa and Sandra Doll will be coordinating Bingo Night next year.

2014/15 Auction – Annmarie Kearney & Jen Spangler

Auction Chairs will be sending out a kick off email before spring break. They are requesting physical donation items to be turned in before June. This will help get the online portion of the auction set up. The school will be asking for specific donations to create packages such as a Napa trip, Disneyland trip, Hawaiian vacation, visa gift cards, airlines and hotels. Corporate donation letters will be going out after spring break. Chairs will also ask room moms to send emails out to class to get helpers for small and large group projects.

New & Upcoming Business:

Parent Service Program Volunteer Forms – Jeanne Roder

Parents can indicate volunteer interests for 2014/15 via Volunteer Spot. Notification will go out via the Wednesday envelope today. Parents can select if they have interest in serving as a head room parent or assistant room parent. It is also important to indicate the grades of your children. You have until April 14th to sign up and then Jeanne will review all parents who are interested and put the list together. There will be a meeting before the end of the year and binders will need to be handed down to new room parents. You can also put your information on a flash drive to go along with the binder. Fall sign-ups for classroom volunteer opportunities will also be held via volunteer spot.

Reminder - Emergency Preparedness Drill – Friday, April 11th

The Emergency drill will be held on Friday, April 11th. More information on the drill will be sent in the Wednesday envelope.

Teacher Appreciation Week May 5–9th – Jeanne Roder

See attached weekly schedule. Feel free to ask for volunteers to help with tasks that week. Auction will also present a Thank a Teacher basket on Wednesday or Thursday during Teacher Appreciation Week.

Young Authors Events – Laura Lencioni

Judging Day Reception – April 11th & Young Authors Faire – Saturday May 17th

If anyone needs hours please, see Laura. Laura will use volunteer spot to seek volunteers to bring cookies and waters. We will be providing breakfast, snack and lunch on the 11th and waters and desserts on the 17th.

Sees Candy Fundraiser Update – Teresa Schuab

See's Candy sales are a Sixth grade fundraiser. We currently have not hit the minimum sales requirement to be eligible for the fundraiser. The online tool has a reduced selection of items and could explain the low interest. We need to hit \$700 in sales and only about \$300 in orders has been

placed. It is important to note that all orders will be cancelled if the minimum is not met; money will be refunded if orders are cancelled. This Friday is the cutoff date so you will know then if the fundraiser is cancelled. It is a great fundraiser and we would like to be able to continue it for the school.

Parent Club Hot Dog Lunch – Thursday, June 5th – Nancy Brightman

Nancy Brightman found a dad to take it over this year. We will look through last year's notes to find out the volunteer to help going forward. Kshama will email the budget and volunteer list to Nancy.

Additional Business:

Next PC Meeting – Wednesday, May 7th

9:00 am - Adjourn Meeting – Thank you 2nd Grade for providing coffee & morning snack!

Teacher Appreciation Week

Week of May 5th-9th, 2014

This is a very special week, one where we parents and students strive to show our teachers just how much we appreciate all they do! To celebrate our teachers as a whole school, we have planned the following activities:

MONDAY

- **Create a Poster:** each class should create their own poster expressing their appreciation for their teacher (and teacher aide!). It can be whatever the class wants – as clever and creative as you want it to be. BEFORE school, you can hang up the poster outside their classroom or on the railing. Bring supplies to hang and make sure the paint/ink is somewhat dark so everyone can see it! This needs to be done the week before so it can be hung up before teachers arrive on Monday!
- **Bring a PLANT in a CUTE POT for the teacher, the aide, and the ancillary staff member your class is assigned:** You can decorate the pot with the year of the class, fingerprints, the kids' names ...get creative. Something so the teacher can remember the class long after the plant is gone! "Thanks for helping our children Grow.bloom...blossom!"
- **PARENTS' CLUB will be filling the Teacher's Lunchroom with healthy snacks and beverages for the week.**

TUESDAY

- **Pastry Day: KINDERGARTEN** will provide pastries for the teachers (you can leave them in the teachers room, perhaps with a nice display of flowers, signs, etc.). Please plan for 40 staff members.

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WEDNESDAY

- **Each class** to provide homemade cards. In the past we have had the theme, "My Favorite Thing this Year is..." Your students can make individual cards, you can have entire class cards, they can draw pictures, include photos, and whatever you decide.
Teacher Luncheon: 4TH AND 5TH GRADE is responsible. There is a \$150 budget, and you can coordinate to bring in whatever lunch you would like. There are 40 teachers on staff...in

the past; we have done lasagna/salad/garlic bread, Mexican theme, or trays of sandwiches. Sometimes a wide variety of salads are good from California Pizza Kitchen or Buckhorn. Drinks and decorations are a nice touch; make sure to bring paper products if the restaurant is not providing.

THURSDAY

- **Bagels and juice day: 3RD GRADE** is responsible for this day, and can bring in bagels, fruits and juices for the teachers. Much like Tuesday, leave items in the teachers' room, and make it as festive as you would like.

DAILY:

Please seek volunteers to bring a coffee, or drink of their choice EACH DAY to both the TEACHER, AIDE and staff members your class is assigned. (Please see schedule for day's staff is present). Note: beverages do not need to be dropped off right at 8:00 am. If it is too difficult to get the beverages with children in tow, feel free to have volunteers bring the special something a bit later that am. People can earn an hour for doing this!! You can check their wish lists (in the office, on the door, in a file folder labeled Wish Lists). If easier, feel free to put volunteer needs on Volunteerspot. Patti Garcia is happy to help you arrange this.

*Note we do not assign 1st/2nd or 7th/8th specific duties this week due to First Communion and Graduation celebrations for which they are responsible.

ANCILLARY STAFF ASSIGNMENTS:

PREK: Paula Barker (Tuesdays and Fridays) and Suzanne Mooney (Friday only)

Kinder: Linda Barry (Tues, Wed and Thur) and Mrs. Edwards

1st Grade: Sister Carmel and Sister Dominic

2nd Grade: Teresa Drouillard (Tues, Thur and Friday) and Mrs. Garcia (Mon-Thursday)

3rd Grade: Ann Giusti (Mon- Friday, until 1:00) and Peggy Mulligan (Tues, Wed, and Thur).

4th Grade: Kim Bonney (schedule varies) and Mrs. Cirelli (currently out, so check to see if back in May) and Michele Eichers (Wed only)

5th Grade: Yvonne Prickitt (Tues, Wed and Thur) ,Loretta Salveson (Thur only) and Amelia Capriulo

6th Grade: Lisa Sanders, Mr. Limtiaco and Mr. Chin

7th Grade: Sonia Hernandez (Monday and Wed) and Koula Mujahed (Wed, Thur and Friday).

8th Grade: Linda Zahorak and Joyce Cardoza (Tuesday, Thur and Friday)