

**St. Mary of the Immaculate Conception**  
**Parent Club Meeting Notes**  
**May 7, 2014**

Opening Prayer – 8:20 am

**Reports:**

**Young Authors Events** - Judging Day Reception and Faire – Laura Lencioni  
Judging day has already occurred and The Young Authors Faire event is on May 17<sup>th</sup>.  
Laura could use some additional help for the Faire. There is a volunteer spot link on the school website if you are interested in volunteering to help. The winners were announced at Friday's mass and the list may go out this week. About 35 schools participated and we had a lot of winners from our school. There was great participation this year and we recommend for everyone to come to the Faire and see the books.

**SCRIP** - Booth/Sales Update – Ann Larson

Sales this year were consistent with sales last year. Ann was hoping they would go up a bit but they have stayed the same. There has, however, been an increase in Safeway card sales.

Ann would like to request help with a booth during the spring concert on May 20<sup>th</sup> at 1:15. Andrea Kirkpatrick is helping but we need a second person. This is a great way to get hours. Please email Ann or Andrea if you can help with sales at the concert. Otherwise, Ann should put out a communication that there will be a booth and help is needed.

If you use your credit card at Safeway you don't get school points. A way around this is to buy a gift card at the store and use that for your purchases. You get points for the value of the gift card, once you use it.

**Treasurer Report** – Olivia Florence

We are getting ready to close our books on May 30<sup>th</sup>. If you have any receipts for this year, please turn them in immediately. With the exception of the hot dog lunch, no reimbursements will be given after this date.

When you turn in your receipts, please have them neat and stapled so things don't get misplaced. If reimbursement is requested, please email parents club presidents so they can review and sign. For auction expenses, please email co-chairs for approval.

When checks are deposited for an event, the coordinator should photo copy checks prior to giving it to Olivia.

Thanks to Olivia for her hard work as Treasurer this year. Olivia will be the Parents Club Treasurer again next year. It would be great to find someone to shadow her during the next year.

## **New Business:**

### **Teacher Appreciation Week** – May 5<sup>th</sup> through 9<sup>th</sup> - Jeanne Roder

Teacher Appreciation Week is happening now. It is a lot to coordinate and is very appreciated by the staff. It was nice to keep things consistent and uniform this year so that all teachers receive something. One good idea is to email the teachers the day before and ask what beverage they would like for the next day. It may be beneficial to have a teacher appreciation committee designated to lead this week and coordinate all treats for the staff.

Tullios is donating lunch today for the staff. It will be a great day. Thanks for Jeanne to leading this week for our teachers and for making them feel special and appreciated.

### **Parent Service/Program Volunteer Forms** – 2014/15 school year

Parents club launched Volunteer Spot to help fill committees for next year and it is going well. People are leaving comments and signing up online. The link is live so you can go in and sign up and make changes or updates. Volunteer Spot also gives reminders. We are asking for all families to respond by May 23<sup>rd</sup> so we can ensure all areas are filled. Room Parents will use the system next year for sign ups and to coordinate events.

### **Room Parent 2014/15 Meeting** – Jeanne Roder

New room parents will be announced today or tomorrow. A meeting for all new Room Parents will be on Tuesday May 20<sup>th</sup> at 8:15 am. Binders and electronic info should be done by then and passed on. Please be sure to include links from past Volunteer Spots if the system was used for any signups.

### **Baccalaureate Brunch** – May 29<sup>th</sup> Hosted by 7<sup>th</sup> Grade – Ann Vacarro

Eighth grade Graduation is coming up and we have some great events planned. The Baccalaureate Mass and Brunch is being hosted by 7<sup>th</sup> grade. A dance is the week before Graduation, the Mass is the day before Graduation with a Brunch following. Every 7<sup>th</sup> grade parent volunteered for two jobs and everyone is excited to help. Agendas were distributed to Parents Club for the event.

### **End of Year Hot Dog Lunch** – Nancy Brightman

Nancy has about 4 people that responded to help with the Hot Dog Lunch. No one has stepped up yet to lead this event next year. Teresa will add a Coordinator position on Volunteer Spot to try and find someone to lead this event for next year. It would be nice to find someone to help to shadow the event for the upcoming year.

### **Auction Update** – 2014/15 school year – Jen Spangler & Annmarie Kearney

The Auction Thank-a-teacher coupon sales made \$930. Mrs. Holce won the basket this year. We have been getting family donations, including parties, items for our Napa basket, and cash donations. We are still seeking items to fill a Disneyland basket, napa trip, and wine donations. Corporate donation letters were also mailed out.

## **Closing**

This was our last meeting of the year. Thank you so much to Kshama and Teresa for all you do and for all of your efforts. You are truly appreciated!

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Adjourn Meeting at 9:00 am

*Thank you Kindergarten for providing coffee & morning snacks.*